

# For SafeAssign, Synchronize your Course

Before you start using SafeAssign in Blackboard, **every beginning of a semester you must synchronize the course. It is a one time click at the beginning of the semester.**

Step 1:

My eLearning at CPMC Courses Library Resources System Admin

ELTR\_SAFEASSIGN TRAINING (ELTR\_SAFEASSIGN) > CONTROL PANEL

ELTR\_SAFEASSIGN: eLTR\_SafeAssign\_Training - C

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**Click on the SafeAssign tool**

Step 2:

My eLearning at CPMC Courses Library Resources System Admin

ELTR\_SAFEASSIGN TRAINING (ELTR\_SAFEASSIGN) > CONTROL PANEL > SAFEASSIGN > SAFEASSIGNMENTS

SAFE ASSIGNMENTS DIRECT SUBMIT

SafeAssignments

**SafeAssignments**

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